

Important Dates and Deadlines



ITEMS	JUNE EXAMS	DEC EXAMS
Registration / Re-Registration Fees	30 th April	31 st October
Subscription	1 st January	1 st January
Examination / Exemption Fees	8 th May	6 th November

Student Fees

The entry, Subscription and Examination fees are revised annually and can be obtained from the ZICA Website on www.zica.co.zm

Examination Centres

Students will be required to sit for examinations at any of our ZICA accredited examination centres, for further details on the centres and centre codes visit the ZICA website:

www.zica.co.zm

FOR FURTHER DETAILS CONTACT:

The Director – Education and Training
Zambia Institute of Chartered Accountants
Plot Number 2374/a Thabo Mbeki Road
P.O. Box 32005
Lusaka
Phone: +260 211 374550/9
Fax: 0211 374560
Email: education@zica.co.zm

Or

ZICA Northern Region Office
Zambia Institute of Chartered Accountants,
2nd Floor Mukuba Pension House, Room 333
President Avenue
P.O Box 23593,
Kitwe
Tel: +260 212 222002
Email: kitwe@zica.co.zm

Website: www.zica.co.zm



DIPLOMA IN
PUBLIC SECTOR
FINANCIAL
MANAGEMENT



ZiCA Background

The Zambia Institute of Chartered Accountants (ZiCA) is a self-regulated body for the accountancy profession in Zambia. It was established by an Act of Parliament of 1982 and repealed by the Accountant's Act of 2008. The primary mandate of the Institute is to promote the accountancy profession through the regulation of the accountancy practice and education.

Our Vision

"A reputable leader in developing finance and business professionals"

Our Mission

"ZiCA will protect public interest through the regulation of the accountancy profession to the satisfaction of stakeholders"

Diploma in Public Sector Financial Management

The Diploma in Public Sector Financial Management was introduced in 2017. The programme is targeted at accountants working in the Public Sector or those trainee accountants intending to pursue a financial management career in the Public Sector. The overall objective of the course is to provide specialised training in Public Sector Financial Management at a national level so as to create a trained professional cadre of public sector accountants who would enhance financial management and accountability in the public sector.

Course Structure

MODULE CODE	MODULE TITLE
PFM 1	Public Sector Accounting
PFM 2	Legal Aspects of Public Sector Finance and Administration
PFM 3	Governance and Management in the Public Sector
PFM 4	Public Sector Financial Management
PFM 5	Public Sector Audits
PFM 6	Financial Reporting Framework for Public Sector Entities

Entry Requirements

The minimum entry requirement to the Diploma in Public Sector Financial Management is the ZiCA Accountancy Technician Qualification or equivalent and posses a Grade 12 school certificate.

Mode of Study

The programme has a flexible mode of study to cater for the different groups of learners. The available modes of study are as follows:

Full Time Study: Students on full-time are required to enrol at a ZiCA accredited tuition provider.

Part Time Study: Students on part-time are required to enrol at a ZiCA accredited tuition provider.

Self-Study: It is recommended that students on self-study should make use of the ZiCA recommended study materials. These can be purchased from any ZiCA office.

Examinations

There are two examination sessions for the Diploma in Public Sector Financial Management annually: June and December.

Registration

Registration forms can be obtained from ZiCA offices in Lusaka and Kitwe or from any accredited ZiCA tuition provider. Alternatively, the forms can be downloaded from the ZiCA website, www.zica.co.zm. All prospective students are encouraged to complete the form and attach all relevant documents as stipulated. All statement of results or qualifications attached must be certified.