



INVITATION TO BID

TENDER NO. : ZICA/DFIA/TD/0002/2025

TENDER FOR THE DESIGN, SUPPLY, AND IMPLEMENTATION OF A HUMAN RESOURCE INFORMATION SYSTEM FOR THE ZAMBIA INSTITUTE OF CHARTERED ACCOUNTANTS

BACKGROUND

The Zambia Institute of Chartered Accountants (ZICA, "the Institute") is a self-regulated membership body for the accountancy profession in Zambia, established under the Accountants Act of 1982 and re-established under the Accountants Act of 2008. Its primary mandate is to promote the accountancy profession through the regulation of accountancy practice and education in Zambia.

ZICA invites sealed bids from eligible local companies to Design, Supply, and Implement a Human Resource Information System for the Zambia Institute of Chartered Accountants.

ELIGIBILITY

This tender is open to all eligible local companies.

TENDER REQUIREMENTS

Interested bidders can access the Solicitation Document, detailing the specific requirements, from the ZICA website at www.zica.co.zm/tenders.

SUBMISSION OF BIDS

Sealed bids, prepared in accordance with the guidelines provided in the Solicitation Document, must be deposited in the tender box located at:

**Accountants Park,
2374/A Thabo Mbeki Road,
Lusaka, Zambia**

CLOSING DATE

The tender closes on **21st February 2025** at **10:00 AM local time**. Bids will be opened immediately thereafter in the presence of bidders who wish to attend.

**Secretary – Procurement Committee
For Chief Executive Officer**

ZICA IS A MEMBER OF:

