

18th July 2025

MINUTES OF THE SITE VISIT MEETING FOR THE TENDER FOR THE SUPPLY, DELIVERY, INSTALLATION, AND COMMISSIONING OF A HYBRID SOLAR BACKUP POWER SOLUTION FOR ZICA HEADQUARTERS - ZICA/DFIA/TD/0009/2025

The Zambia Institute of Chartered Accountants held a site visit meeting for the tender for the supply, delivery, installation and commissioning of a hybrid solar backup power solution for the Zambia Institute of Chartered Accountants on 15th July 2025 at 10:00hrs local time at ZICA Headquarters.

Present

Name	Company
Abduu Kadir	Amigo Aqua Solar (z) Limited
Wallace Siakachoma	Freshtec Energy Limited
Anold Banda	Tech Masters
Mumaid Bmayat	Sunfusion Power Limited
Khalid Cader	Chinda Electrical & Instrumentation
Chansa Japhet	Blessed Solutions Systems
Blessed Chisanga	Blessed Solutions Systems
Gilbert Mumba	Davis & Shirtliff
Frackson Simbaya	Venture Communication & Construction
Simbaya F	Venture Communications & Construction
Mutukwa Simukonda	Muhanya Solar Limited
Lusambo Chingandu	Smart Care Solutions Limited
Sabi Mulenga	Lusaka Telecom Solution Limited
Jeff Mutondo	Kanicky Energy Limited
Rohit Sore	ABCO
Faith Bwalya	Solarmacs Energy Limited
Frank Nyondo	Bridging Gap Solutions Limited
Gabriel Siwila	Bridging Gap Solutions Limited
Worried Chibuye	Ntemach Investments Limited
Mulenga Chibamba	Green Tech Investments
Chisola Nyala	Fresher Energy Zambia
Chipo Mazuba	Wiltech Solar
 Faith Chewe	 ZICA
Benjamin Makasa	ZICA

The following issues were discussed:

Item	Question/Comment	Answers
1.	Will attendance certificates be issued for the site visit?	<p>Yes, Site Visit Attendance Certificates will be issued to all vendors who attended the site visit and signed the attendance register.</p> <p>Certificates can be collected from the address below:</p> <p>Procurement Office Zambia Institute of Chartered Accountants (ZICA) Accountants Park 2374/A Thabo Mbeki Road P.O. Box 32005 Lusaka, Zambia</p> <p>Tel: +260-211-374551-9 Cell: +260 950 004 522 Email: procurement@zica.co.zm</p> <p>Kindly ensure collection is done during official working hours.</p>
2.	Can vendors who did not attend the site visit still participate in the tender? Are there any alternative arrangements available to facilitate their submission?	<p>No. Attendance at the site visit was mandatory. Vendors who did not attend and did not sign the site visit register will not be permitted to participate in the tender.</p> <p>No alternative arrangements will be considered.</p>
3.	Kindly avail the results for load assessment	Please refer to Appendix I of this document for the load assessment results.


 Benjamin Makasa
 Chairperson


 Lillian M Kaira
 Secretary

ZICA IS A MEMBER OF:



Appendix I

Table 1: Summary of results from the load assessment.

Parameter	Average				Peak Values			
	L1	L2	L3	Total (3Ph)	L1	L2	L3	Total (3Ph)
Voltage (V) ph-n	243.93	243.14	244.3	-	244.18	244.22	245.02	-
Current (A)	77.4	58.9	56	-	113.7	78.8	57.8	-
Active (kW)	16.54	13.19	11.82	38.64	24.75	16.08	12.34	47.31
Reactive (kVAR)	11.58	5.7	6.96	23.4	12.74	8.35	7.95	24.24
Apparent (kVA)	18.54	13.96	13.33	44.43	26.96	18.73	14.00	55.56
Power Factor (Average)	0.93	0.96	0.91	0.90				

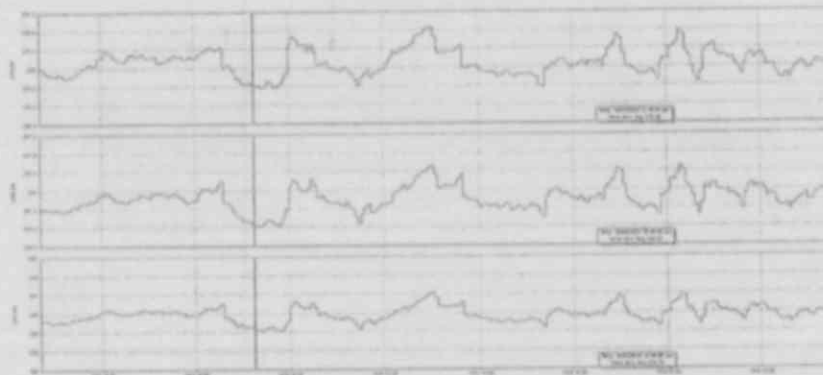


Figure 2: Voltage graph per phase

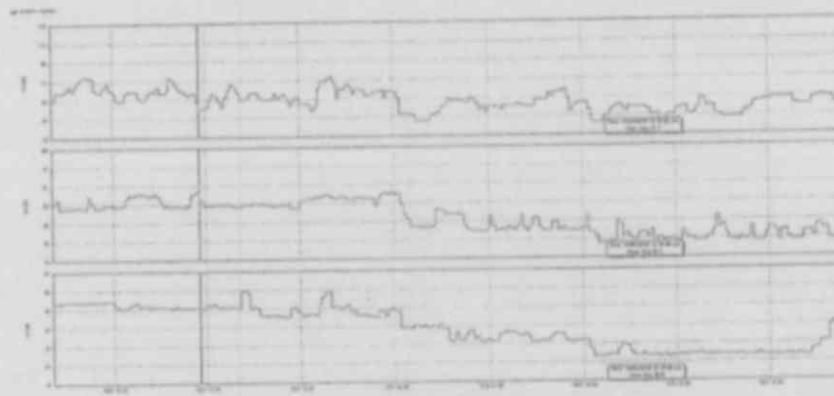


Figure 3: Current graph per phase

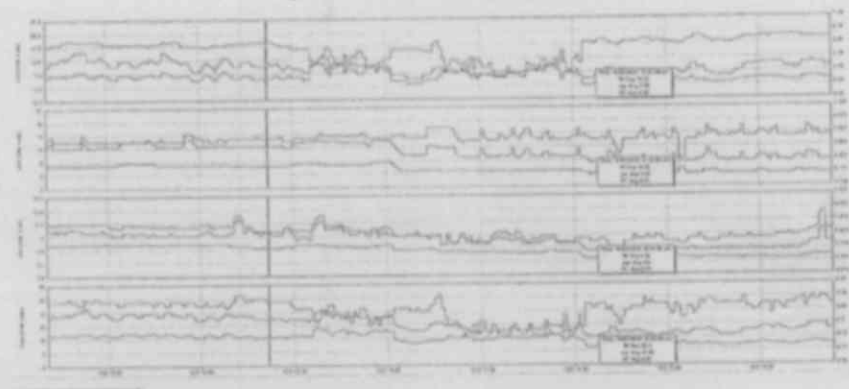


Figure 4: Power graph (Active & Reactive) and PF