



REQUEST FOR PROPOSALS

RFP No.: ZICA/DFI/TD/0001/2026

CONSULTANCY SERVICES FOR EXTERNAL AUDIT SERVICES FOR THE FINANCIAL YEARS ENDING 31ST DECEMBER 2026, 2027 AND 2028 FOR ZAMBIA INSTITUTE OF CHARTERED ACCOUNTANTS

BACKGROUND

The Zambia Institute of Chartered Accountants (ZICA, "the Institute") is a self-regulated membership body for the accountancy profession in Zambia, established under the Accountants Act of 1982 and re-established under the Accountants Act of 2008. Its primary mandate is to promote the accountancy profession through the regulation of accountancy practice and education in Zambia.

ZICA now invites proposals to provide the following consulting services (hereinafter called "Services"): ***Request for proposals for consultancy services for External Audit Services for the financial years ending 31st December 2026, 2027 and 2028.***

ELIGIBILITY

This tender is open to all eligible firms.

TENDER REQUIREMENTS

Interested Firms can access the Solicitation Document, detailing the specific requirements, from the ZICA website at www.zica.co.zm/tenders.

SUBMISSION OF PROPOSALS

Sealed proposals, prepared in accordance with the guidelines provided in the Solicitation Document, must be deposited in the tender box located at:

**Accountants Park,
2374/A Thabo Mbeki Road,
Lusaka, Zambia**

CLOSING DATE

The tender closes on **5th May 2026 at 10:00 AM local time**. Proposals will be opened immediately thereafter in the presence of firms who wish to attend.

**Secretary – Procurement Committee
For Chief Executive Officer**

ZICA IS A MEMBER OF:

