



INVITATION TO BID

TENDER NO. ZICA/DFI/TD/0010/2026:

TENDER FOR THE PROVISION OF INSURANCE BROKERAGE SERVICES FOR A PERIOD OF THREE (3) YEARS

BACKGROUND

The Zambia Institute of Chartered Accountants (ZICA, “the Institute”) is a self-regulatory membership body for the accountancy profession in Zambia, established under the Accountants Act of 1982 and re-established under the Accountants Act of 2008. Its primary mandate is to promote the accountancy profession through the regulation of accountancy practice and education in Zambia.

ZICA now invites bids from eligible companies to provide the following non-consultancy services (hereinafter referred to as the “Services”): ***Provision of Insurance brokerage services for a period of three (3) years.***

ELIGIBILITY

This tender is open to all eligible companies.

TENDER REQUIREMENTS

Interested companies may access the Solicitation Document, which details the specific requirements, from the ZICA website at www.zica.co.zm/tenders.

SUBMISSION OF PROPOSALS

Bids prepared in accordance with the guidelines provided in the Solicitation Document must be submitted through the ZICA’s ERP Procurement System at <https://portal.zica.co.zm/supplier>.

CLOSING DATE

The tender closes on **28th August 2026 at 10:00 AM local time**. Proposals will be opened immediately thereafter.

Secretary – Procurement Committee

For Chief Executive Officer

ZICA IS A MEMBER OF:

